



COVID-19 South Derbyshire Support Centre SAFEGUARDING AND CHILD PROTECTION POLICY UPDATE (TO BE READ IN CONJUNCTION WITH South Derbyshire Support Centre's MAIN POLICY)

Updated 30th March 2020, in line with DfE Covid 19 safeguarding in schools, colleges and other providers guidance

[safeguarding in schools, colleges and other providers](#)

SCHOOL NAME:- South Derbyshire Support Centre

POLICY OWNER:- Daniel O'Donovan

DATE OF UPDATE:- 7th April 2020

DATE SHARED WITH STAFF:- 8th April 2020

CONTEXT

From 20th March 2020 parents were asked to keep their children at home, wherever possible, and for schools to remain open only for those children of workers critical to the COVID-19 response - who absolutely need to attend.

Schools and all childcare providers were asked to provide care for a limited number of children - children who are vulnerable, and children whose parents are critical to the COVID-19 response and cannot be safely cared for at home.

This is an addendum to the South Derbyshire Support Centre Safeguarding, and Child Protection policy.

Name of **South Derbyshire Support Centre**

Key contacts

Designated Safeguarding Lead: Daniel O'Donovan

Deputy Designated Safeguarding Leads: Stephen Repton and Leigh Locker

Chair of Governors: Tom England

Safeguarding Governor: Tom England

CEO of Esteem Multi Academy Trust – Julian Scholefield

Vulnerable children

Vulnerable children include those who have a social worker and those children and young people up to the age of 25 with education, health and care (EHC) plans.

Those who have a social worker and **will** be offered a place in school are:

- children who have a Child Protection Plan
- children who are looked after by the Local Authority, with the agreement of the social worker

A child **may** also be deemed to be vulnerable if:

- they have been assessed as being in need or otherwise meet the definition in section 17 of the Children Act 1989.
- they have been previously looked after
- they are being cared for by friends and other family members
- they have special guardianship orders
- they are in adoptive homes

Those with an EHC plan will be risk-assessed in consultation with the Local Authority and parents, to decide whether they need to continue to be offered a school or college place in order to meet their needs, or whether they can safely have their needs met at home. This could include, if necessary, carers, therapists or clinicians visiting the home to provide any essential services. Many children and young people with EHC plans can safely remain at home.

Eligibility for free school meals in and of itself should not be the determining factor in assessing vulnerability.

Senior leaders, especially the Designated Safeguarding Lead (and deputy) know who our most vulnerable children are. They have the flexibility to offer a place to those on the edge of receiving children's social care support.

South Derbyshire Support Centre will continue to work with and support children's social workers to help protect vulnerable children. This includes working with and supporting children's social workers and the Local Authority virtual school head (VSH) for looked-after and previously looked-after children. We will work with social workers to ensure that Personal Education Plans (PEPs) for Looked After Children are up to date with the current education offer that looked after children are accessing.

There is an expectation that the children **with a social worker that we have assessed as vulnerable and offered a school place to** will attend an education setting, so long as they do not have underlying health conditions that put them at risk. In circumstances where a parent does not want to bring their child to an education setting, and their child **has been assessed as vulnerable and has been provided with a school place**, the social worker and **South Derbyshire Support Centre** will explore the reasons for this directly with the parent.

Where parents are concerned about the risk of the child contracting COVID19, **South Derbyshire Support Centre** or the social worker will talk through these anxieties with the parent/carer following the advice set out by Public Health England.

South Derbyshire Support Centre will encourage all of **the children that we have assessed as vulnerable and offered a school place to attend a school**, including remotely if needed.

Attendance monitoring

Local Authorities and education settings do not need to complete their usual day-to-day attendance processes to follow up on non-attendance. The department has introduced a [daily online attendance form](#) to keep a record of children of critical workers and vulnerable children who are attending school. This allows for a record of attendance for safeguarding purposes and allows schools to provide accurate, up-to-date data to the department on the number of children taking up places

South Derbyshire Support Centre and social workers will agree with parents/carers **whether Children In Need (those who meet the criteria for [Section 17](#)**

of the [Childrens Act 1989](#) and have an allocated social worker) should be attending school, using the same criteria and risk assessment that is used to assess all children. Please note, that not all children who are assessed at a Child In Need will be at an increased risk being at home.

South Derbyshire Support Centre will then follow up on any pupil that they were expecting to attend, who does not. They will also follow up with any parent or carer who has arranged care for their child(ren) and the child(ren) subsequently do not attend.

To support the above, **South Derbyshire Support Centre** will, when communicating with parents/carers and carers, confirm emergency contact numbers are correct and ask for any additional emergency contact numbers where they are available.

In all circumstances where a vulnerable child does not take up their place at school, or discontinues, **South Derbyshire Support Centre** will notify the relevant social worker.

In **South Derbyshire Support Centre** the optimal scenario is to have a trained DSL (or deputy) available on site. Where this is not the case a trained DSL (or deputy) will be available to be contacted via phone or online video - for example when working from home.

Where a trained DSL (or deputy) is not on site, in addition to the above, a senior leader will assume responsibility for co-ordinating safeguarding on site.

This might include updating and managing access to child protection online systems and liaising with the offsite DSL (or deputy) and as required liaising with children's social workers where they require access to children in need and/or to carry out statutory assessments at the school.

It is important that all staff and volunteers have access to a trained DSL (or deputy). On each day staff on site will be made aware of that person is and how to speak to them.

The DSL will continue to engage with social workers, and attend all multi-agency meetings, which can be done remotely.

Reporting a concern

Where staff have a concern about a child, they should continue to follow the process outlined in the **South Derbyshire Support Centre** Safeguarding Policy.

Staff are reminded of the need to report any concern immediately and without delay. This may mean by email to the DSI/DDSL to ensure the concern is captured.

Where staff are concerned about an adult working with children in **South Derbyshire Support Centre**, they should report the concern to the Head Teacher. If

there is a requirement to make a notification to the Head Teacher whilst away from the site, this should be done verbally and followed up with an email.

Concerns around the Head Teacher should be directed to the Chair of Governors. **South Derbyshire Support Centre** will continue to offer support in the process of managing allegations.

Safeguarding Training and induction

DSL training is very unlikely to take place whilst there remains a threat of the COVID 19 virus.

For the period COVID-19 measures are in place, a DSL (or deputy) who has been trained will continue to be classed as a trained DSL (or deputy) even if they miss their refresher training.

All existing **South Derbyshire Support Centre** staff have had safeguarding training and have read part 1 of Keeping Children Safe in Education (2019). The DSL should communicate with staff any new local arrangements, so they know what to do if they are worried about a child. This will include contact numbers and emails for DSL's/DDSLs' if not on site.

Where new staff are recruited they will continue to be provided with a safeguarding induction.

If staff are deployed from another education or children's workforce setting **OUTSIDE South Derbyshire Support Centre**, that **South Derbyshire Support Centre** will take into account the DfE supplementary guidance on safeguarding children during the COVID-19 pandemic and will accept portability as long as the original school confirms in writing that:

- the individual has been subject to an enhanced DBS and children's barred list check
- there are no known concerns about the individual's suitability to work with children
- there is no ongoing disciplinary investigation relating to that individual

For movement amongst schools, then **South Derbyshire Support Centre** should seek assurance from the donor school that the member of staff has received appropriate safeguarding training. Upon arrival, they will be given a copy of the receiving setting's Child Protection Policy, confirmation of local processes and confirmation of DSL arrangements.

Safer recruitment/volunteers and movement of staff

It remains essential that people who are unsuitable are not allowed to enter the children's workforce or gain access to children. When recruiting new staff, **South Derbyshire Support Centre** will continue to follow the relevant safer recruitment processes for their setting, including, as appropriate, relevant sections in part 3 of Keeping Children Safe in Education (2019) (KCSIE).

In response to COVID-19, the Disclosure and Barring Service (DBS) has made changes to its guidance on standard and enhanced DBS ID checking to minimise the need for face-to-face contact.

Where **South Derbyshire Support Centre** are utilising volunteers, that **South Derbyshire Support Centre** will continue to follow the checking and risk assessment process as set out in paragraphs 167 to 172 of KCSIE. Under no circumstances will a volunteer who has not been checked be left unsupervised or allowed to work in regulated activity.

South Derbyshire Support Centre will continue to follow the legal duty to refer to the DBS anyone who has harmed or poses a risk of harm to a child or vulnerable adult. Full details can be found at paragraph 163 of KCSIE.

South Derbyshire Support Centre will also continue to consider and make referrals to the Teaching Regulation Agency (TRA) as per paragraph 166 of KCSIE and the TRA's 'Teacher misconduct advice for making a referral.

During the COVID-19 period all referrals should be made by emailing:

Misconduct.Teacher@education.gov.uk

Whilst acknowledging the challenge of the current National emergency, it is essential from a safeguarding perspective that any **South Derbyshire Support Centre** is aware, on any given day, which staff/volunteers will be in **South Derbyshire Support Centre**, and that appropriate checks have been carried out, especially for anyone engaging in regulated activity. As such, **South Derbyshire Support Centre** will continue to keep the single central record (SCR) up to date as outlined in paragraphs 148 to 156 in KCSIE.

Online safety in South Derbyshire Support Centre

South Derbyshire Support Centre will continue to provide a safe environment, including online. This includes the use of an online filtering system. Where pupils are using computers in **South Derbyshire Support Centre**, appropriate supervision will be in place.

Children and online safety away from South Derbyshire Support Centre

It is important that all staff who interact with children, including online, continue to look out for signs a child may be at risk. Any such concerns should be dealt with as

per **South Derbyshire Support Centre** Child Protection Policy and where appropriate referrals should still be made to children's social care and as required, the police. Online teaching should follow the same principles as set out in **South Derbyshire Support Centre** code of conduct.

South Derbyshire Support Centre will ensure that any use of online learning tools and systems is in line with privacy and data protection/GDPR requirements.

Supporting children not in South Derbyshire Support Centre

South Derbyshire Support Centre IS committed to ensuring the safety and wellbeing of all their Children and Young people.

Where the DSL has identified a child to be on the edge of social care support, or who would normally receive pastoral-type support in **South Derbyshire Support Centre**, they should ensure that a robust communication plan is in place for that child or young person.

Details of this plan must be recorded as should a record of contact have made.

The communication plans can include; remote contact, phone contact, text messages using a work mobile or emails. Other individualised contact methods should be considered and recorded. Esteem Multi Academy trust employees will not be visiting family homes or community / children's centres until the DfE advise that it is safe to do so.

South Derbyshire Support Centre DSL will work closely with all stakeholders to maximise the effectiveness of any communication plan. This plan must be reviewed regularly (at least once a fortnight) and where concerns arise, the DSL will consider any referrals as appropriate. **South Derbyshire Support Centre** will share safeguarding messages on its website and social media pages.

South Derbyshire Support Centre recognises that South Derbyshire Support Centre is a protective factor for children and young people, and that the current circumstances, can affect the mental health of pupils and their parents/carers. All **South Derbyshire Support Centre** staff are aware of this in setting expectations of pupils' work where they are at home.

South Derbyshire Support Centre will ensure that where they care for children of critical workers and vulnerable children on site, they ensure appropriate support is in place for them.

Supporting children in South Derbyshire Support Centre

South Derbyshire Support Centre is committed to ensuring the safety and wellbeing of all its pupils. Our school will continue to be a safe space for all children to attend and flourish. Our Trust, Governors and Head Teacher will ensure that

appropriate staff are on site and staff to pupil ratio numbers are appropriate, to maximise safety.

South Derbyshire Support Centre will refer to the Government guidance for education and childcare settings on how to implement social distancing and continue to follow the advice from Public Health England on handwashing and other measures to limit the risk of spread of COVID19. They will ensure that where we care for children of critical workers and vulnerable children on site, we ensure appropriate support is in place for them.

Where **South Derbyshire Support Centre** has concerns about the impact of staff absence – such as the Designated Safeguarding Lead or first aiders – they will discuss them immediately with the CEO of the Trust.

Peer on Peer Abuse

South Derbyshire Support Centre recognises that during the closure a revised process may be required for managing any report of such abuse and supporting victims. Where **South Derbyshire Support Centre** receives a report of peer on peer abuse, they will follow the principles as set out in part 5 of KCSIE and of those outlined within the **South Derbyshire support Centre** Child Protection Policy. Our Academies will listen and work with the young person, parents/carers and any multiagency partner required to ensure the safety and security of that young person.

Concerns and actions will be recorded, and appropriate referrals made.